

## INTERNAL BOARD POLICIES

### Meetings

The meetings of the Board of Trustees are basic to the operation of the Board. All official action of the Board shall be taken when the Board is in formal session. The Board meetings are not public meetings; however, other than closed sessions, they are meetings of the Board of Trustees held in public.

Board meetings will be conducted according to the California Government Code, the California Education Code, those Internal Board Policies, Bylaws of the Board, and the New Robert's Rules of Order, Revised Edition 1993 (Barnes & Noble). Conflicts between these sources shall be resolved as follows: state law takes precedence; then Board Policies; then Robert's Rules.

The Board cannot take action on items not listed on the agenda, other than in an emergency/special need situation as specified in the Brown Act, Government code Section 54950 et seq. Board members may respond briefly to statements made or questions posed by persons exercising their rights to address the Board under Government Code Section 54954.3 and Education Code Section 35145.5. In addition, on their own initiative, or in response to questions posed by the public, members of the Board may ask a question for clarification, make a brief announcement or a brief report on the member's district-related activities, provide a reference to staff or other resources for factual information, or request staff to report back at a subsequent meeting concerning any matter. Furthermore, Board members or the Board itself, may take action to direct staff to place a matter of business on a future agenda.

Because Board members do not function officially as individuals, the Board meeting presents an opportunity for the school program to be discussed and appraised, and for individual ideas and opinions to be aired as the Board works toward democratic decisions. In addition, the meeting provides an appropriate place for hearing and considering items of interest or concern to individual community members or groups.

Legal Reference: California Education Code  
                           35145.5     Agenda: Public Participation  
                           35163.     Official Actions, Minutes and Journal  
                           35164.     Majority Vote of All Members Constituting  
                                           Board Required for Board Action  
 California Government Code  
 54950 et seq. Brown Act (Open Meeting act)  
 54954.2     Agenda; Posting; Action on Other Matters

Reference:            Board Policy  
                           1121     Participation in Board Meetings by Community Members  
                           9000     Bylaws: General Statement  
                           9365     Bylaws: Construction of Agenda

Policy

Adopted: January 10, 1974

Revised Policy

Adopted: February 17, 1983

Revised Policy

Adopted: June 20, 1995

Revised Policy

Adopted: March 19, 1996

Revised Policy

Adopted: September 17, 1996